



" GREEN ENERGY FOR PROSPERITY "

# FORM

## STALL SPACE BOOKING FORM: INFORMATION DETAILS

2081  
**BAISHAKH**  
**12 | 13 | 14** | APRIL  
**24 | 25 | 26** 2024  
 BHRIKUTIMANDAP  
 KATHMANDU, NEPAL

Name of Company (English): .....

Address: .....

Product Type: .....

Telephone number/Mobile number: .....

Email: .....

Contact Person: .....

Designation.....

### Booking Details

#### Type of Sponsorship/Participant (Tick)

Title Sponsor [ ]

Platinum Sponsor [ ]

Sponsor [ ]

Co- Sponsor [ ]

Supporter [ ]

Official Partner [ ]

Exhibitors [ ]

### STALL DETAILS

BLOCK	STALL NO.	Area (SQM.)	Nepalese Participant/s NRs	Foreign Participant/s US\$
A (Inside Hall with Normal Bare Space)	A1- A46	6MX6M=36 SQM	3,42,000/-	USD 3420
B (Octonorm Stall)	B1- B22	3MX3M=9 SQM	85,000/-	USD 850
C ( Open Ground with Bare Space)	C1- C16	10MX7M=70 SQM	6,65,000/-	USD 6650
PRIME STALL (P)	A5,A8	6MX5M=30 SQM	3,56,250/-	USD 3562
PRIME STALL (P)	A(1,27,30,31,34,35,38,39,42,43,46)	6MX6M=36 SQM	4,27,500-	USD 4275
PRIME STALL (Corner)	A(4 & 23)	Approx. 54 SQM	4,95,000/-	USD 4950
PRIME STALL (Corner)	A26	Approx. 52 SQM	4,60,000/-	USD 4600

**NOTE:-ALL THE ABOVE RATES ARE EXCLUSIVE OF 13% VAT & DOLLAR RATE WILL BE CONVERTED IN NRs.AS PER MARKETAT THE TIME OF BOOKING.**

#### Please Tick

[ ] Block A [ ] Block B [ ] Block C [ ] Prime Stall Stall Number: .....

Fascia Name (BLOCK LETTERS): .....

**# Fascia name will be provided to octonorm stalls only.**

[ ] 10m x 7m = 70 sq. meters of bare space = .....

[ ] 6m x 6m = 36 sq. meters of bare space = .....

[ ] 3m x 3m octanorm stall = .....

[ ] Prime Stall = .....

VAT (13%) = .....

Grand Total = .....

Amount (in words): .....

Advance Payment: ..... Paid through: Cheque [ ] / Cash [ ] / Swift Transfer [ ]

#### TECHNICAL SESSION DETAILS

Technical session/s presentation (30minute) [ ] 1200 US\$(International) [ ] NRs 1,00,000/- (National)

Technical session/s participation [ ] 100 US\$(International)[ ] NRs 7,500/-(National)

#### GALA Networking DINNER PASSES

No.s..... X NRs 3500 = .....(Nepalese Participant)

No.s..... X US\$ 50 = .....(Foreign Participant)

Stall/s and technical session/s can only be booked on 100% payment in advance and clear your payment before the event.

#### Account Details:

A/c Name: Event Solution Pvt. Ltd.

Bank Name: NMB BANK

Branch: Chabahil, Branch

A/c Number: 0170146146500018

Swift Code: NMIBTZTZ

## TERMS & CONDITIONS OF THE CONTRACT

1. Definitions:
  - "EXPO" means the HIMALAYAN HYDRO EXPO - 2024 (Green Energy for Prosperity)
  - "VENUE" means the Exhibition Hall, Bhrakutimandap, Kathmandu.
  - "ORGANIZER" means A) Independent Power Producer's Association Nepal, B) Expo & Event Management Services Pvt.Ltd.
  - "MANAGEMENT" means EVENT SOLUTION PVT. LTD.
  - "EVENT DATE" means BAISHAKH 12, 13 & 14 2081 (24, 25 & 26 APRIL, 2024)
  - "PREPARATION DATE" means From BAISHAKH 9 (7 PM Onwards) till BAISHAKH 11 (Mid Night, 12: 00 AM) [21 APRIL (7 PM Onwards) till 23 APRIL, 2024]
2. Exhibitors must pay 100% for confirmation of stall booking.
3. Stall booking cannot be confirmed until payment is received.
4. For stall allocation, and other issues, the decision made by the management committee will be final.
5. Payment can be made by cash/cheque/Swift Transfer/Draft. The organizer will be forced to cancel the booking if it bounces for whatever reasons. Full payment should be done before 13 APRIL, 2024 (BAISHAKH 1, 2081).
6. The bare spaces of Block "A" & "C" will be handed over to the exhibitor/s from BAISHAKH 9 (21 APRIL, 2024) (7 PM Onwards). The space for Octonorm stall (Block "B") will be handed over on BAISHAKH 11 (23 APRIL, 2024) at 5 : 00PM onwards only.
7. Stalls will be provided on First come First served basis at the time of stall booking.
8. As the numbers of stalls are limited, the organizer reserves the right to accept or cancel or revise the layout and allotment of stalls.
9. The organizer requests all the institutions to complete the fabrication and display of their stalls in time for proper management and due to security issues.
10. Exhibitors (fabricators or any construction work) are not allowed to do any kind of construction after 23 APRIL, 2024 Midnight (11 BAISHAKH, 2081 B.S.) inside the Hall A and Hall B.
11. If two or more exhibitors jointly occupy a stall, the use of the fascia will be providing for only one of the exhibitor. The certificate of participation for that stall will be issued to one exhibitor only whose name is printed on the fascia.
12. Exhibitor should clearly mention of display items and selling purpose
13. For the identification of goods and the materials sold from their respective stalls, exhibitors have to issue a proper bill (PAN / VAT as following the rule and regulation of Nepal Government). Visitors may carry away those goods and materials conveniently without any problem from the exit points of Expo. Security Guards are allowed to ask for a proper bill with Visitor's Exit point.
14. The exhibitors may distribute items visitors as gifts, presents or souvenirs. If the organizer is informed about the matter in time, it would be beneficial for all concerned for the wide publicity. Exhibitors may get media coverage for their promotion items purpose.
15. The exhibitors can also use audio or video gadgets and carry out appropriate activities within the stall space allotted provided that their sound is limited to a decent audible volume that will not disturb the neighboring exhibitors.
16. Exhibitors are requested to limit themselves to the space allotted.
17. Each exhibitor will be solely responsible for the safety and security of their goods and materials brought at the Expo for display, sale or distribution during the event.
18. Despite adequate security measures, the organizer will not be responsible for any theft, damage of unforeseen calamity in the Expo premises. The organizer advises ever exhibitor to insure their exhibits including third party coverage, merchandise or equipment.
19. The organizer will not be responsible for providing stabilized power. Participants are requested to take suitable measures to safeguard their equipment against power fluctuations.
20. Exhibitors have to take full care of the exhibition hall. They must pay due attention to maintain the highest possible level of exhibition standards during the period of the Expo. They will be liable to pay compensation for any damage caused in the exhibition hall or within their stall space.
21. Exhibitors are not allowed to use nails or similar metallic materials for stall decoration that may cause damage to any object inclusive of either the walls or partitions of the stall.
22. Each exhibitor has to be strictly confined within the space of the stall without encroaching upon the space of neighboring stalls or distributing the passage area in any manner.
23. No one will be allowed to enter their stalls before the opening time and stay after the closing time. The opening and closing times of the Expo will be same for all the exhibitors.
24. Each stall has to be dismantled till 10:00 AM on the very next day of the expo ending day.
25. Any inconvenience, problem, or difficulty will be solved by mutual discussion and understanding between the representative of the exhibitor and officials working for the organization.
26. The organizer reserves the right to be the final authority in setting any dispute.
27. The organizer reserves the right to change or add to the terms & conditions of this contract after due notice. The exhibitor shall explain these terms & conditions to all employees or agents working for that institution at the Expo.
28. No cancellation or demand for refund will be entertained once the contract form is duly filled and signed.
29. These terms & conditions are spelled out for the mutual benefits of the organizer, management team and exhibitors so that complications and misunderstandings do not arise during, at the end or after the Expo.
30. The organizer/Management Team shall not be responsible for or liable to compensate the exhibitor, or to anyone at the stall, or any visitors at the Expo for any accident, injury, damages or loss.

I hereby confirm that I have read and understood the Terms & conditions of the contract mentioned here under. I fully accept these Terms & conditions and willingly sign this contract hereby.

### EXHIBITOR'S REPRESENTATIVE:

Signature:

Name:

Position:

Date:

### ORGANIZER'S REPRESENTATIVE:

Signature:

Name: